

## **Privacy Policy**

### **Our Commitment to Privacy**

Your privacy is important to us. To better protect your privacy, we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

### **The Information We Collect:**

This privacy policy sets out how we use and protect any information that you give when you use this Web site. Ricks Rain Gutters is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this Web site, and then you can be assured that it will only be used in accordance with this privacy statement.

### **What We Collect**

We may collect the following information:

- your name
- contact information including address, e-mail address
- any additional comments about our services and products

### **What We Do with the Information**

We Gather We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- We may use the information to improve our products and services.
- We may periodically send promotional email about new products, special offers or other information which we think you may find interesting using the email address which you have provided.
- We never sell, trade or distribute your information to anyone.
- Internal record keeping.

This notice applies to all information collected or submitted on the Ricks Rain Gutters Website. On some pages, you can order products, contact us, make requests, and register to receive newsletters about our services and products. The types of personal information collected at these pages are:

- Name
- Address
- Email address
- Phone number

## **The Way We Use Information:**

We use the information you provide about yourself or the project for which you are seeing a service provider. When placing an order only to complete that order. We do not share this information with outside parties except to the extent necessary to complete that order.

We use the information you provide about someone else when placing an order only to ship the product and to confirm delivery. We do not share this information with outside parties except to the extent necessary to complete that order. We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties. You can register with our website if you would like to receive updates on our new products and services.

Information you submit on our website will not be used for this purpose unless you fill out the contact form. Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

## **Our Commitment to Children's Privacy:**

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our website from those we actually know are under 13, and no part of our website is structured to attract anyone under 13.

## **How You Can Access or Correct Your Information**

You can access all your personally identifiable information that we collect by contacting us. We use this procedure to better safeguard your information. You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

**Our Office: 310-318-6096**